1. Introduction

The Division of Transplantation is part of the UEMS Section of Surgery and the EBS. The Division operates in close collaboration with ESOT. The Division advises on issues relating to training and professional practice in transplantation surgery within the EU as well as all member states of the UEMS, for the benefit of training in transplantation surgery and patient care. The Division of Transplantation is a non-profit organisation.

2. Title

The associate section shall be known as the Division of Transplantation associated with the Speciality Section of Surgery of the European Union of Medical Specialists and the EBS.

3. Composition

3.1 There shall be up to two representatives from each member state of the UEMS who shall be nominated by the competent national professional medical organisation in official communication with the UEMS and the EBS. In any voting process, each country is entitled to only one vote. If a country has two members and one of them is present at the time of a vote, this member is entitled to vote without consulting the second member. If both members are present and consensus cannot be achieved, the most senior (longer serving member) is entitled to vote.

3.2 The Division has a representative of ESOT appointed by the ESOT Council. The representative of ESOT will be member of the Executive Committee of the Division, present the views of ESOT to the Executive Committee and the members of the Division and vice versa and forward copies of the documents produced by the Division to the ESOT Council.

3.3 The tenure of each full member (including the representative of ESOT) shall be for 4 years, renewable only once. Following completion of their term, the members of the Division and the representative of ESOT are responsible for ensuring their succession following consultation with their professional organisations and ESOT respectively. This is to ensure proper representation of all countries and ESOT at any given time.

3.4 In the event that none of the full members of a certain country are able to attend a meeting, they may nominate a deputy previously nominated by their medical organisation to attend on their place, subject to prior approval of the Chairman of the Division.

3.5 The Division shall elect an Executive Committee from its members, which will include a Chairman, a Vice Chairman, two Secretaries (Senior and Junior) and a Treasurer. The Representative of ESOT will also be a member of the Executive Committee and is appointed by the ESOT Council.

3.6 The Chairman and Vice Chairman shall have tenure of 4 years and shall be elected at intervals separated by 2 years. The Chairman shall not be eligible for re-election but the Vice Chairman can be elected as Chairman. The tenure of the Secretaries will be for 4 years. The Senior and Junior secretary shall be appointed at intervals separated by 2 years. Of the 4 years tenure, 2 will be spent as Junior and 2 as Senior Secretary. The Treasurer shall have tenure of 4 years and shall not be eligible for re-election. The Representative of ESOT cannot hold a second post in the Executive Committee of the Division.

3.7 Election of Executive Officers: The Secretary will notify members of the Division of an impending vacancy one year in advance and ask for nominations at the same time. Any nomination should be proposed and seconded by two members of the Division. The Secretary will then arrange a postal ballot to all members of the Division 6 months before the appointment will become active.
3.8 The Chairman and Senior Secretary of the Division shall attend meetings of the Speciality Section of Surgery of the UEMS and the EBS as ex-officio members. If the Chairman or the Senior Secretary cannot attend the meeting, the Chairman can authorise any other member of the Executive Committee to represent the Division.

3.9 The Division may appoint working groups to prepare draft documents or recommendations on specific topics for consideration by the full Division.

4. Objectives

The main objective of the Division is to guarantee the best standard of care in organ transplantation in Europe by ensuring that training in transplantation surgery is maintained at the highest level.

5. Accountability

5.1 The Division of Transplantation shall report to the UEMS Management Council through the UEMS Section of Surgery and the EBS.

5.2 Relations with any organisation or institution outside the UEMS shall be in accordance with article 11 (III) of the statute and article 24 (III) of the current rules of procedure.

6. Functioning

6.1 The Division shall meet at least once per year and the minutes of the meeting shall be forwarded to the UEMS Section of Surgery and the EBS. The date and place of every meeting is to be decided at the end of the previous meeting. At years when ESOT holds its meeting, the business meeting of the Division and the examination process will take place during the ESOT meeting. Extraordinary meetings can be called by the Executive Committee or following the request of one or more members and approval by the Executive Committee.

6.2 Meetings shall be organised in such a way that will allow the maximum possible number of members to attend and to entail the minimum of expense.

6.3 Meetings may be attended by the General Secretary of the UEMS or a nominated deputy who shall be a member of the Management Council. Meetings may also be attended by the President of the UEMS Section of Surgery or the President of the EBS or a nominated deputy who is a member of the Management Council of the UEMS Section of Surgery. The Chairman of the Division of Transplantation should be informed beforehand in all cases.

6.4 The agenda shall consist of subjects proposed by the Executive Committee of the Division, the members of the Division, officers of the UEMS Section of Surgery, the EBS or the Secretary General of the UEMS.

6.5 The agenda shall be circulated to the members and the Secretary General of the UEMS, the UEMS Section of Surgery and the EBS at least 1 month before the meeting.

6.6 The minutes of the meetings shall be circulated to all members, the President and Secretary of the UEMS Section of Surgery, the President of the EBS, the General Secretary of the UEMS and the Management Council of the UEMS within 1 month of the meeting.

7. Financing

7.1 The Division is a non-profit organisation and is financed by the fees of the applicants for the two parts of the accreditation process: eligibility and examination. The Division is also financed by any legal financial benefits for its contribution to various professional/scientific activities (i.e. meetings, publications). The Division can accept legal public (i.e. EU bodies, national government bodies, professional/scientific organisations) or private (i.e. gifts, contribution by the commercial sector) contributions/donations. A financial contribution/donation to the Division can only be accepted under the strict rule that is offered in order to help the Division to achieve its objectives and without any obligation of the Division towards the body(ies)/organisation(s)/person(s) offering the contribution/donation.

7.2 The Division holds a bank account in Euros in a well established bank in a European country which is a member of the UEMS. The Treasurer and one more nominated person by the Executive Committee are the
authorised users of the account. In order to facilitate international transactions, the account must have an International Bank Account Number. The Treasurer and the second nominated user of the account have to present at the annual meeting of the Division a signed report of the account as well as copies of the bank statements of the account. The Treasurer and the second nominated user must also forward each annual report to the Treasurer of the Section of Surgery of the UEMS and the EBS.

8. Future Amendments

The Statutes as well as the Certification (Part 1-Eligibility, Part 2-Examination) Process can be amended following relevant suggestion by a member of the Division and approval by 2/3 (two thirds) of the countries members which are represented at the time of the discussion of the amendment and providing that 50% +1 of the countries members of the Division are represented.